

Monroe County Early Intervention Program

OSC Admin. Agenda

February 7th, 2012

Review of Minutes/Roundtable Sharing and Announcements

- LEICC meeting Wed 2/8 10am-12:30pm @ UNYFEAT
- RCN- Julie Carter is new home-based SpEd with experience working with multiple-handicapped children
 - Ann Marie – LEICC meeting to discuss potential impact of the governor's budget at 12:30 Wed. at UNYFEAT.

Follow Up On Action Items from previous meeting

- OSC's to remind providers that they should send Transition Reports directly to CPSE Chairs.
- OSC at CFC to let Jeanne know, who will in turn let EIODs know if NYEIS automatically increases the number of units when an IFSP is extended.
- BG & DT to remind ISC's to use the program Record prior to transferring cases.
- OSC Sups to remind OSC's when they conduct the Monthly check regarding any insurance changes, to please read back to the family the info she has on file & then ask if there have been any changes to this info.
- BG followed up with clerical staff regarding the general consent & health insurance forms needing to be in the transfer records & fiscal file.
- AMS to follow up with Lisa Canny regarding whether or not she continues to accept referrals. (Ann Marie has not reached Lisa Canny yet to verify change.)
- Update NYEIS process regarding NYEIS IFSP process.
- BG emailed out current Order of Program Record; General Release; Health Insurance Form; NYSDOH letter to parents & Memorandum re: supplemental & CORE evaluation policy.
- AMS to email out lists from the manuals.
- JS updating section in manual on foster care & will send to AM when completed.
- OSC Sups let county liaison know if you need any other updated documents.

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- Provider Updates - none
- Request from PIP- when OSC uses the Provider Availability Grid and contacts the agency as a result of what's written on the grid, providers asked that the OSC tell them, "I'm calling b/c grid indicates you have "X" availability..." A link to the provider availability grid is on the website. We will continue to try to have people use this, so please update it at least weekly.
- Provider Fair debrief- Per Cindy, the committee who organized the fair met afterwards. They had received feedback from surveys. They will not continue on an annual basis, and would like more participation by SC. Discussed a different time, maybe lunch hour or after hours, but dismissed that idea. Perhaps after a mandatory event like the OSC Quarterly. Should it be mandatory for all? Experienced people may have not wanted to go. Maybe use Brighton Lodge? Have another one in 2-3 years. Perhaps one for Independents?

- OSC Quarterly-debrief: the transition info was helpful; **Action:** Ann Marie will send info on the feedback from the evaluations. Date/time of next meeting; topics (Susie Nettleton; content/essence of progress notes) Should we involve attendance at the Preventive Fair as part of the next Quarterly? No, let the agenda determine the length of time of the meeting.
- Agenda of next Q on 4/24 in Aud C @ MCH – DDSO? Changes in the system; wait until the next Quarterly; Barbara will ask Kathy Dillon and Judy Herlihy to present in July. We will have Susie Nettleton present on Parent to Parent.
Discussion of progress notes. Volunteers to lead discussion on topics:
-Jeanne: what to document after the IFSP and scenarios on referrals to CPS (there will be new guidance on documentation of CPS Reports)
-Cindy and Chasa: Current Services and Changes form; Do's and don'ts re safety
-Cindy on HIV
-Kathy/Chrissy on email
Other topics mentioned were domestic violence, team meetings.
- '12 Gov's Preliminary Executive Budget- Ann Marie discussed 2 of the 3 proposals that would effect the Program. 1) The State would assume fiscal administration for children entering NYEIS on or after January 2013. Since we would still be serving children in KIDS and NYEIS prior to this date the full impact of this change would not be felt for about 5 years. 2) The EI providers would have to negotiate agreements on rates with 3rd party health insurers for reimbursement for OT, PT, and SLP services. Other services such as SW or SpEd would be paid through the state as they are now at the state rate. If this is passed, the ISC would have to secure services by matching the parents' insurer with providers who have agreements with that insurer. It is not mandated for the insurers to participate so the question of why they would want to cooperate has been asked. Whatever is not covered by insurers would be paid for by the state/county in the same way it is now. A few other changes...SC would be responsible for submitting the notifications to the districts and would need to notify the OPWDD of any child potentially eligible for services after getting parent consent. Also, there would be a cap on CEO of provider agency salaries, and a mandate to have 75% of the agency's revenue be for direct delivery of services. There is also a provision that the agency who does the SC or evaluation cannot be provider of service. There was discussion on the pro's and con's. Website resource: www.enoughmandates.com or www.nysac.org
- NYEIS- confirm that everyone knows how to view Supplemental evals (U of R)
Directions were sent out. **Action:** BG to forward again to OSC's after checking distribution list. There is an upcoming webinar on evaluations- see CMA website. There is an archived webinar on Transitions & Transfers that all should view. You may have to change the user role in NYEIS if you are SC and provider. You will need to modify the user account spreadsheet with Leisa Sabernick (County)
NYEIS version 1.6 will be out on 2/23. Check release notes on what the latest release is. NYEIS should calculate the new SC units when they are amended. An extension has to be approved by the EIOD before another extension can be submitted by the OSC.
<http://www.cma.com/Solutions/Resources.html>
- NYSDOH BEI Autism Research Project Subject – the state's goal is to recruit 300 families who have children with Autism and 100 without. The criteria is on the bottom of the hand-out on p. 1. Please let SC/providers know that families might be contacted;

participation is voluntary. Eligible families will receive one of 2 letters. (Refer to the hand-out) Letter 1 is for families with children who have autism (aut); letter 2 is for families who have children without autism (no aut). Both will have a postcard to return if they are interested in participating. The aut families will then get letters 4 & 6. The no aut families will get letters 5 & 7. The state would like our assistance in identifying families, and will send colored recruitment flyers to us. The State is getting their info from NYEIS. Recruitment may be problematic as families are not getting diagnosis until after 6 months, and there is no process yet for Strong to input the ICD-9 code after a diagnosis of Autism has been made. This is in process. **Action:** Supervisor's to share this information with their staff.

- Policy changes -Missed visits & make up (updating policy) Draft copy was passed out for future discussion.
- OSC Manual- postponed due to lack of time; bring next time.
- Other questions- If the ISC still has the case after the CPSE meeting has been held, the ISC should extend the IFSP prior to transferring the case. **Action:** this will be shared with the County staff.
-The referral sometimes does not have the name of the pediatrician/ child's race or school district. **Action:** County will check on this.

Next Meeting: Tuesday, March 6, 2012 @ Rochester Childfirst Network, 941 South Ave., Rochester, NY 14620

Submitted by Barbara Gorski